

Tenant Move-Out Checklist

The following is a list of **some** items that will be checked at your move-out inspection. These minimum expectations of cleanliness will be compared to your move-in inspection and you may be charged for condition discrepancies.

- All personal belongings and garbage must be removed from the premises. This includes shower curtains, trashcans, toiletry items, and food items.
- Remove all tacks or nails from the walls. Any marks or holes in the walls must be repaired and/or wiped clean.
- Clean out and scrub down the refrigerator. The freezer should also be defrosted and cleaned. Be sure to (carefully) pull out refrigerator if possible and clean the floors underneath and wipe down the sides of the refrigerator.
- Clean the oven, grease trap, fan, stovetop, burners and drip pans. If drip pans cannot be cleaned, they must be replaced. Be sure to (carefully) pull out stove if possible and clean the floors underneath and wipe down the sides of the stove.
- Wipe clean all counters, cupboards and drawers, inside and out. Kitchen sink should be scrubbed and wiped clean.
- Thoroughly clean all floors as appropriate (use wood cleaner on wood floors, vinyl cleanser on vinyl floors, etc.) Clean baseboards, trim, and door jams. Carpets should be *professionally* cleaned.
- Thoroughly clean bathroom including sink, counters, drawers, bathtub/shower, toilet and doors.
- Wash interior windows, sills and tracks of dust, grime and/or fingerprints.
- Dust all light fixtures and replace any burnt out or missing bulbs. Wipe down ceiling fan blades.
- Wipe down dust on blinds and clean or replace any damaged window coverings.
- Leave exterior yard clean and maintained as per your rental agreement.
- Turn in **all** keys to owner no later than termination time and date of lease.
- Provide forwarding address for receipt of security deposit.
- Clean change air conditioning filters in window units.
- Change air conditioning filter. Replace batteries in smoke detectors.
- Wipe down outlet covers, door handles, any surface which dust has accumulated.
- Clean all a/c intake covers and exhaust fan covers.
- All garbage must be removed from the property by the lease termination date.
- Paint any walls that have tenant damage from graffiti.
- Property is to be professionally cleaned or cleaned to a professional standard.